



Featherstone Academy

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15th December 2020

Dear Parents/Carers,

ADDITIONAL INFORMATION

As part of the recommendation by the Department of Education for schools to finish term a day early on **Thursday 17th December**, we have been asked to facilitate Track and Trace procedures for our school community for 6 days after the end of term up until 23rd December at 5.00pm.

We are asking parents/carers to contact school if:

- A child from Featherstone Academy tests positive for COVID19
- Anyone in their household receives a positive test for COVID19

It is particularly important that you inform us of any positive cases with children at Featherstone Academy so that we are able to inform the parents/carers of other children within that bubble immediately and to make sure that the children self-isolate.

Arrangements for contacting school

Please email information@featherstoneacademy.co.uk

Or vjackson@featherstone.uwmat.co.uk between 8am and 5pm daily.

PLEASE DO NOT USE DOJO OR ANY OTHER FORM OF COMMUNICATION AS THIS WILL NOT BE MONITORED.

If it is a positive case of COVID19, please state clearly:

- The name of the child and their class
- Who within the household has tested positive
- When they first had symptoms
- Their test date

The email will be monitored between 8am and 5pm up until 23rd December. We will acknowledge receipt of your communication. **We will share this information with the DFE and Public Health England.**



How we will contact other parents/carers to share information

Should any children be required to self-isolate because they have been in close contact with somebody who has tested positive for COVID19 we will contact parents by a phone call with a follow up letter sent via Parentmail to inform them and advise them to self-isolate.

Many thanks for your support/cooperation with this and helping to keep us all safe. If you have any questions please do not hesitate to get in touch.

Kind regards

V Jackson

Victoria Jackson
Head of School

